

07m

ADMINISTRATIVE SERVICES OFFICE

SLOT T/O

INCUMBENT

PENDING OR VACANT

25X1

GENERAL SERVICES DIVISION (CONTINUED)

PERSONNEL MANAGEMENT AND DISTRIBUTION BRANCH

GS-13 Records Mgt. Officer
GS-12 Intelligence Officer (V. Do
GS-5 Clerk-Stenographer

Mail & Courier Section

GS-8 Mail Supervisor
GS-7 Mail Supervisor
GS-5 Couriers

GS-5 Mail Supvr.

GS-4 Mail Clerk

GS-4 Couriers

VACANT
VACANT

[redacted] Jr 25X1
3-21-51 (GS-3)
P.C. 4-18-51

[redacted] 25X1
6-20-51 (GS-5)

[redacted] 25X1
(GS-3) Rep. for R.

[redacted] 4-24-51 25X1

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[redacted] 25X1
(GS-3) 3-29-51

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[redacted] 25X1
(GS-3) 6-7-51

ADMINISTRATIVE SERVICES OFFICE

SLOT 1/0

INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION (CONTINUED)

RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)

Mail and Courier Section (Continued)

GS-4 Couriers (Continued)

25X1

GS-3 Couriers

GS-3 Mail Clerk

CPC-4 Messenger

CPC-3 Messenger

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5-1-51

25X1

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CONFIDENTIAL

CONFIDENTIAL

ADMINISTRATIVE SERVICES OFFICE

SLOT T/O

INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION (CONTINUED)

RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)

Administrative Files Section

GS-7 Mail & File Supvr.
GS-5 File Clerk
GS-4 Mail & File Clerk

RR # 6-26-51

GS-4 File Clerk

Records Control Section

GS-12 Methods Exam. (Records)
GS-11 Methods Exam. (Microfilm)
GS-9 Methods Exam. (Records)
GS-7 Methods Exam. (Records)
GS-4 Clerk-Stenographer

VACANT

as
and

RR #3181 9-6-50

Code Clerk, detailed here
also.

[redacted] (Sec. 25X1
cl. only) 4-23-51
[redacted] (Sec. cl. 25X1
only) 5-17-51
[redacted] (Sec. 25X1
cl. only) 8-12-51
[redacted] ne 25X1
(Sec. cl. only)
6-20-51

 Total T/O - General Services Division

CONFIDENTIAL

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UNCLASSIFIED RESTRICTED **CONFIDENTIAL** SECRET

CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO		INITIALS	DATE
1	Chief, Rec. Mgt. & Dist.		
2			
3			
4			
5			

FROM		INITIALS	DATE
1	Adm Off. - Adm Serv.		7-13
2			
3			

<input type="checkbox"/> APPROVAL	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN
<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input checked="" type="checkbox"/> FILE

REMARKS:

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